

Division of Information Technology (DoIT) Classroom Technology

New Faculty Orientation

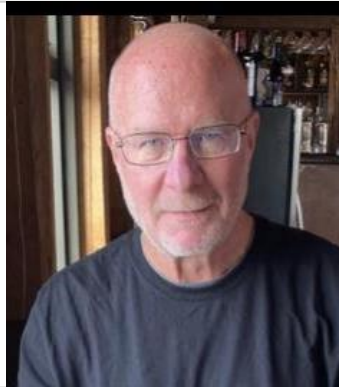
Steven Anderson,
Manager - CT Operations

Meet the Classroom Technology FT Staff

Andrew



Dave



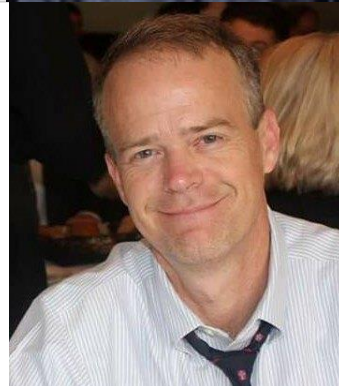
Hunter



Khalil



Steve



Victor



DoIT Classroom Technology and Client Services

The [Classroom Technology](#) and [Client Services](#) unit is led by [David Toothe](#), Director. The unit provides desktop computer and audiovisual support to administrative and academic units throughout the University. The unit provides the following services:

- Manage the [audiovisual technology](#) present in all Registrar-controlled classrooms;
- Manage the operation, including software installation, of all registrar-controlled [computer classrooms](#);
- Manage the [software operation](#) for all staff and faculty computers supporting day-to-day duties;
- Provide support for [virtual desktop software](#) to remotely access our computer lab software from home;
- Provide consulting support for development of active learning, hyflex, and synchronous lecture capture spaces on campus
- Design, engineer, install, and program much of the campus audiovisual technology.
- Oversee support desktop video conferencing.
- <https://doit.umbc.edu/eis/dsav/> - link to DoIT Enterprise INfrastructure and Support
- [Extensive FAQs available for campus resources](#), including Blackboard, [Webex](#)

Classroom Technology

- Office Location: Engineering 020
 - Walk in service available
 - Ground floor, north side
- Phone: 410-455-2461
- Typical Spring/Fall hours
 - M-R 8am - 9:30pm
 - F 8am - 5:30pm
- Service Requests
 - Advance notice requested
 - [CT Request form \(rt.umbc.edu\)](http://rt.umbc.edu)
- Response - FT and student staff



Visit your instructional spaces (in advance)

- In person, well in advance of the semester start
- Bring your laptop and connect to the AV system
 - HDMI video connection - bring your adapter if needed!
 - Use the wireless network - Visitor, Eduroam (preferred)
- Not all classrooms are the same
 - Traditional, lecture halls, active learning, hyflex, synchronous lecture capture
- All classrooms have:
 - Standard control interface, projector/display, speakers, HDMI laptop cable, instructions
- Try out the features you typically use:
 - Microphones, document cameras, DVD, special features for remote participants, etc.
- Classroom technology demos available by appointment

How can we help?



Academic & Student Services

Get help with registration, billing, payments, financial aid, housing, campus card, and more.



Administrative Services

Get help with procurement, business and financial services, HR, shared services, and more.



Computing & Technology

Get help with accounts, instructional support, computer requests, and other IT requests or issues.

Contacting Classroom Technology

- In advance
 - <https://rt.umbc.edu/> - request technology services
 - <http://doit.umbc.edu/request-av-services/> (form)
 - [Hyflex or Synchronous Lecture Capture](#) - demo appointment highly advised
 - [How To video for new Sherman Hall classrooms](#)
- Walk in - ENGR020
- In-Class AV Assistance - Call 410-455-2461
- Important numbers
 - DoIT Technology Support Center 410-455-3838
 - Facilities Management 410-455-2550 (temperature, lighting, housekeeping)
 - Campus Police 410-455-5555